

TEKNISKA
HÖGSKOLANS
STUDENTKÅR



Bylaws

Tekniska Högskolans Studentkår

*Adopted by the Student Union Council on 19 May 2014
Most recently amended 1617-KF-08 18 May 2017*

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Amendments made

Date	Meeting	Section
2014-10-02	KF1	§8.3.10
2014-05-12	KF5	§7.3.1
2015-11-11	KF3	§8.3
2015-12-15	KF4	§8.3
2016-03-10	KF6	§9.3
2016-05-02	KF8	§8, §9.3
2017-02-07	KF5	§9.3
2017-02-28	KF6	§7
2017-04-26	KF9	§9.3
2017-05-18	KF8	§5.5, §6.1
2017-10-12	KF01	§5.2.1, §5.4
2018-05-15	KF05	§6.2, §9.3, §9.4



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1 General

1.1 Purpose

THS Bylaws shall be the policy document that is most immediately subordinate to the THS Statutes.

1.2 Amendments to the Bylaws

Amendments to the Bylaws shall be adopted if they have been approved by a relative majority at an ordinary meeting of the Student Union Council.

1.3 Further policy documents

In addition to the THS Statutes and the THS Bylaws there shall be a number of policy documents.

The Student Union Council shall have policies in various areas. The Student Union Board shall have memos that control operations.

1.4 Method for announcing decisions

Decisions shall be announced on the Student Union's website.

1.5 Definitions

1.5.1 Study days

Study days shall be Mondays through Fridays during the term, including the exam period, but with the exception of holidays.



2 Core values

The THS core values shall permeate and guide all the activities of THS and shall comprise the following:

- **Fellowship** and pride.
- **Progress** through ambition.
- **Joy** in participation.

3 Insignia

3.1 Colours

The THS colours shall be as follows:

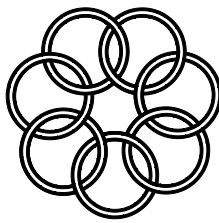
THS-blue (CMYK: 64-7-9-0, RGB: 69-184-218, NCS: S1050-B10G, PMS: 637 or Hex: #47b8da)

THS-grey (CMYK: 52-43-41-6, RGB: 128-130-133, NCS: --, PMS: 60% black or Hex: #808285)

THS-white (CMYK: 0-0-0-0, RGB: 255-255-255, NCS: --, PMS: white or Hex: #ffffff)

3.2 Emblem

The THS emblem shall consist of seven interlinked rings placed in a circle with two rings at the top. The emblem is trademark protected and has trademark number 367514.



3.3 Rings

Master of Science in Engineering Rings may be worn by those who have been awarded one of the following degrees from KTH Royal Institute of Technology (KTH): Master of Science in Engineering, a degree in Mining Engineering, or a degree in Architecture.

Rings for Engineers may be worn by those who have been awarded one of the following degrees from KTH: Bachelor of Science in Engineering, or a degree in Technology.

3.4 Student Union cap

The grey THS Student Union cap may be worn by those who study at, or have graduated from, KTH and who are, or have been, members of THS.

The THS Student Union cap shall be adorned at the centre front with the THS emblem and may have course-specific Turk's head knots ('spigater') added to it.

3.5 Doctoral rings and doctoral hats

Doctoral rings and doctoral hats may be worn by those who have been awarded a doctoral degree from KTH.



4 Language of administration

4.1 The working language of the Student Union Council

The language in which decisions are made within THS shall be Swedish, which means that all decisions must be formulated and adopted in Swedish. Every member of the Student Union Council shall be free to choose whether to express him- or herself in Swedish or in English. When necessary, the Student Union Council shall provide an opportunity for the translation of all statements into English through the use of an interpreter.

4.2 Policy documents and other documents

All applicable policy documents and other documents shall be available in their entirety in Swedish. Summonses to meetings of the Student Union Council and the Student Union Board shall be made available also in English. When there are discrepancies between documents that are available in both Swedish and English versions, the Swedish version shall always take precedence over the English version.

4.3 The THS website

To the extent that it is possible, the THS website and the information it contains shall be made available in English.



5 The Student Union Council

5.1 The Speaker's Presidium

The Speaker's Presidium shall be chosen by the Student Union Council and consist of a Speaker, a Deputy Speaker, and the secretary of the Student Union Council. The Speaker's Presidium shall preside over the work of the Student Union Council in accordance with the THS Statutes and Bylaws, and represent the Student Union Council in the period between their meetings in accordance with the decisions of the Student Union Council.

The Speaker shall remain neutral and shall not express his or her personal point of view with respect to issues under discussion. The other members of the Speaker's Presidium may in exceptional cases provide relevant information pertaining to issues dealing with the work of the Student Union Council.

Decisions made by the Speaker's Presidium shall be made by the Speaker in consultation with the other members of the Speaker's Presidium.

5.2 The Election Board

Prior to holding an ordinary election, the Election Board shall establish the distribution of adjustment seats in the Student Union Council.

5.2.1 The Election Coordinator

The Election Board shall be convened and chaired by the Election Coordinator, who shall be chosen by the Student Union Council. The Election Coordinator shall not have voting rights in the Election Board, but shall be responsible for planning, organising, and promoting elections to the Student Union Council. In the case where there is no elected Election Coordinator, the Speaker's Presidium is responsible for the Election Board.

5.3 Election procedure

5.3.1 Ordinary election

The date of the ordinary election to the Student Union Council shall be determined by the Student Union Council no later than 31 December. The election shall continue for no less than five study days and be completed no later than 15 May. A candidate shall no later than two weeks prior to the first election day have submitted his or her candidature to the Election Board. The election shall be carried out through free, secret, and direct elections within each chapter. A candidate may only declare his or her candidacy within the chapter of which he or she is a member. Each member shall have one vote in the election to the Student Union Council. The candidate who receives a majority of the votes shall be ranked at the top of his or her chapter's list of delegates. The remaining candidates shall be ranked in descending order according to the number of votes each received. Each chapter's list of delegates shall consist of the number of ordinary mandates established by the Election Board and an equal number of substitutes. In addition to these, there can also be candidates who have not been elected. If a delegate for the Student Union Council resigns, the remaining delegates below him or her shall be moved upward on the list of delegates.

5.3.2 Supplementary election

The Student Union Board may call supplementary elections to the Student Union Council in a single or in all chapters. Decisions regarding supplementary elections shall be made no later than 20 study days prior to the first election day. Supplementary elections shall be carried out according to the same procedure as ordinary elections, i.e., the elected candidates shall fill the lists of delegates from below.

5.4 The Election Committee

The Election Committee shall consist of four to seven members, whereof one shall be the convenor. The Election Committee members and convenor can be elected by free nomination if there are not enough



candidates to fill all the seats in the Election Committee on the Student Union Council meeting were the Electronic committee are going to be elected. The Election Committee's term of office shall coincide with the THS financial year. The task of the Election Committee shall be to organise elections by order of the Student Union Council and the Student Union Board.

The Election Committee shall fix the final date for the nomination of candidates and shall publish a notice regarding this date on the THS website no later than four weeks prior to the final date for the nomination of candidates. The Election Committee shall organise the election and send the results of this planning along with a presentation of the candidates to the Speaker and to the Student Union Board so that these can be distributed as part of the documents meeting.

A member of the Election Committee does not have the right to participate in decisions involving an Election Committee proposal that the member him- or herself be chosen for a particular post.

The Election Committee shall organise elections of

- The Speaker
- The Deputy Speaker
- The secretary of the Student Union Council
- Remunerated posts in accordance with Section 6.1, Remunerated posts
- Members of the Student Union Board
- Auditors
- The Election Coordinator

Ordinary elections of persons who receive full-time remuneration from the Student Union and whose duties begin during the summer shall be completed no later than during week 19. Ordinary elections of persons who receive full-time remuneration from the Student Union and whose duties begin at the turn of the year shall be completed no later than during week 48.

5.5 Rules of order for the meeting

5.5.1 Rules of order for the meetings of the Student Union Council

The Presidium of the Student Union Council are responsible for creating the rule of order for the meeting. These rules shall be agreed upon at the first regularly scheduled meeting of the Student Union Council. Furthermore, these rules shall be easily available for the members of the council.

5.5.2 Elections for associations

Block voting shall be used in elections for associations in which there are more candidates than the number of posts. This means that each member may vote for as many candidates as the number of posts that are to be filled. The candidates shall then be ranked on a list in descending order from those who have received the greatest to those who have received the least number of votes. The posts shall then be distributed so that the first post is given to the candidate with the most votes, the second post to the candidate with the second largest number of votes, and so on.

If several candidates receive the same number of votes, all these candidates shall be given a post, provided that there are a sufficient number of posts available. If there are more candidates with the same number of votes than there are posts left to be awarded, a new vote among these candidates shall be held.

In cases where a candidate who has been given a post has not received votes from a majority of the voters, the election of that candidate shall be confirmed by the Student Union Council by means of an ordinary decision. Should this decision be rejected, the post shall be given to the next candidate on the list, who must also be confirmed by the Student Union Council.

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6 Central organisation

The central organisation of THS shall be responsible for monitoring and contributing to the development of the education and the conditions for study at KTH Royal Institute of Technology in such forums as are general for all students. THS Central shall promote cohesion and fellowship among the students at KTH Royal Institute of Technology. THS Central shall, furthermore, be responsible for coordinating, supporting, and offering education to the THS chapters in their work.

6.1 Student Union Management Team

The THS Student Union Management Team shall be made up of elected officials who have special duties.

The following posts shall be filled and remunerated percentually as indicated below:

- Student Union President, 100%
- Student Union Vice President, 100%
- Head of student welfare, 100%
- 2 Head of Educational Affairs, 100% each
- Head of career and business relations, 100%
- Events manager, 100%
- Project manager for ARMADA, the THS labour market days, 100%
- Head of social and international relations, 100%
- Editor-in-chief of *Osgledaren*, 100%
- Reception coordinator, 100%
- Head of communications, 100%

These remunerated officials, except for the members of the Presidium of the Student Union, shall be chosen by the Student Union Board. They shall be accountable to the Student Union Board, which is responsible for their activities. The Student Union Board has the right to take the measures necessary, with reference to duties and follow-ups, for the management of the activities of the Student Union.

6.1.1 Units and functions

The above posts shall be grouped into four units (The Presidium Unit, the Educational Affairs Unit, Career and Business Relations Unit, and the Student Welfare Unit) and one function (the Communications Function).

It shall be incumbent upon each unit and upon the function to

- hold meetings when activities require this,
- carry out the decisions of the Student Union Council and the Student Union Board,
- submit budget proposals for its activities to the Vice President.

6.1.2 The Presidium Unit

The Presidium Unit shall consist of the Student Union President and the Student Union Vice President.

It shall be incumbent upon the Presidium Unit to coordinate and supervise the other units, the Communications Function, and other staff, and to be responsible for the administration and economy of THS.

6.1.3 The Educational Affairs Unit

The Educational Affairs Unit shall be made up of three Heads for educational influence.



It shall be incumbent upon the Educational Affairs Unit to manage and coordinate the monitoring of and the work to influence education at KTH, and to review cases submitted to THS involving legal questions of relevance for students.

6.1.4 Career and Business Relations Unit

Career and Business Relations Unit shall consist of the Head of Trade and Industry and the project managers of the THS Armada.

It shall be incumbent upon Career and Business Relations Unit to offer a platform where students at KTH can readily come into contact with working life. It shall also be incumbent upon this unit to work to establish good links between trade and industry and the education offered by KTH.

6.1.5 The Student Welfare Unit

The Student Welfare Unit shall consist of the Officer in charge of student welfare, the Coordinator for student reception, the Head of THS International, and the Events manager.

It shall be incumbent upon the Student Welfare Unit to promote activities that create contacts among the students at KTH, and work so that all students at KTH experience good physical and psychological study environments.

6.1.6 The Communications Function

The Communications Function shall consist of the Head of Communications and the Editor-in-Chief of *Osqledaren*.

It shall be incumbent upon the Communications Function to disseminate information about the activities of THS, both on its own and by supporting other units. The Communications Function is also responsible for the work of recruiting new members.

6.2 Other central positions

The Student Union Board elect members to the following bodies:

- The University Board
- The Faculty Board
- The Disciplinary Board

The Student Union Board also elects the responsible publisher of *Osqledaren*. The Student Union Council can revoke all the decisions that are described under this heading by making a contradictory decision.

6.3 The councils of THS

THS has a number of councils that constitute a natural meeting place across chapter boundaries for elected officials and members who have interests in various fields. Councils shall be established and dissolved by the Student Union Council, to which the activities of the councils shall be reported. The councils shall, when necessary, be used as referral bodies by the Student Union Council and the Student Union Board. The Student Union Council and the Student Union Board may also elect to refer decisions to the councils.

The work of the councils shall be managed by the Student Union Management Team.

A list of the THS councils that are currently active shall be available on the THS homepage.



7 Student Union associations

7.1 General

A Student Union association shall be a non-profit organisation that is independent from THS and whose activities shall primarily be intended for students at KTH. The purpose of THS with Student Union associations shall be to create a full student life and a living campus for the students at KTH outside the regularly scheduled studies.

Student Union associations shall have their own corporate identity numbers. Student Union associations shall be free to become members of umbrella organisations, but they shall not be subject to any other organisation, whether formally or informally. Each Student Union association shall have a democratic organisation and basic outlook, and it shall participate in the THS community and share the core values of THS, and it shall also safeguard the good name and reputation of THS and of KTH.

Student Union associations shall elect their own representatives, and shall be responsible for their own economies and accounting.

Because THS is a religiously and party politically independent organisation, the Student Union associations must refrain from taking a stand for or against religious organisations or political parties.

7.1.1 Duties

In order to attain its status as a THS Student Union association, an association shall

- be represented in an exhibition stand or the like on the Student Union Day ('kårens dag'),
- have a membership consisting of at least 50% student members.
- submit contact information to THS within two weeks of changing its administrative officials,
- throughout the entire year actively inform students at KTH about its activities.

7.1.2 Rights

In addition, the THS Student Union associations shall have the following rights:

- The right to post bills on the premises of THS for free, provided that the logo of THS is included in the promotional material.
- The right to book rooms in Nymble in accordance with the room booking regulations in force for Student Union associations found in the memo from THS Fastigheter ('THS real estate').
- The right to be on THS premises between 6:00 a.m. and 3:00 a.m. In order to do this, an access pass to the premises must be collected from the THS Student Union Office.
- The right of access to rooms in Nymble in order to pursue their activities, subject to the possible limited availability of rooms.

7.1.3 Members and recruitment

All students at KTH shall have the right to apply for membership in all Student Union associations. A member is someone who can vote at the annual meeting. On the whole, associations shall not have the right to refuse or limit membership on the basis of ethnicity, gender, sexuality, or any other reasons for discrimination prescribed by law.

If the association wishes to refuse/limit membership there should be a legitimate purpose, and the limitation should be appropriate and necessary in order to achieve this purpose. A legitimate reason for refusing membership is, for example, that a choir does not have to accept members who do not live up to the musical requirements set up by the association. Valid reasons for limiting membership is, for instance, that a 'spex' does not have to accept more members than necessary to stage the 'spex', or that the limitation is part of an attempt to promote equality between women and men.



All members of a Student Union association shall have the right to apply for all the positions of trust within the association.

7.2 Extended cooperation

In cases when THS and a Student Union association wish to extend their cooperation beyond the rights and duties specified in 7.1.1 and 7.1.2, an agreement shall be drawn up in writing between the parties.

Duties in connection with long-term use of THS premises

- Student Union associations that for a long period of time wish to make use of THS premises shall sign leasing agreements.

Duties when receiving economic support from THS

- Student Union associations that receive direct economic support from THS shall present their budgets for the current financial year and the economic results of the previous financial year to the Student Union Board and the auditors of THS. The auditors of THS shall also have continuous access to the accounting of these Student Union associations.

7.3 Application

An association may apply to the Student Union Board for registration as a Student Union association. In order to be granted status as a Student Union association, the association must meet the requirements of the Student Union Bylaws, and a majority of its members must at the time when the application is made be members of THS. An application must, unless special circumstances exist, contain the corporate identity number of the association, a description of the nature of the association's activities, statutes that have been approved by a general meeting of the association, a membership register containing the names and personal identity numbers of all the members, and the name, telephone number, and e-mail address of the president of the association.

Applications for the granting of status as a Student Union association shall be considered twice yearly, and applications must be submitted no later than 1 May or no later than 1 November. Applications should be sent to the THS Officer in charge of student welfare. The Student Union Board shall at the earliest possible date decide whether the application should be approved or rejected, in accordance with the regulations in the Student Union Bylaws.

7.3.1 Re-registration

In order for a Student Union association to keep its status as a Student Union association, it shall be required to re-register once yearly. Applications for re-registration must be submitted no later than 1 November. The Student Union Board shall at the earliest possible date decide whether the application should be approved or rejected, in accordance with the regulations in the Student Union Bylaws.

An application must, unless special circumstances exist, contain an account of the activities during the most recent financial year, a description of the work planned for the coming financial year, a membership register containing the names and personal identity numbers of all the members, and the name, telephone number, and e-mail address of the president of the association. If the statutes of the association have been altered during the financial year, these, too, must be appended to the application.

7.3.2 List

The THS Officer in charge of student welfare shall be responsible for drawing up a list of the existing Student Union associations, which shall include the names of the associations, the contact information for the responsible officers of the associations, and the corporate identity numbers of the associations.

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7.3.3 Loss of status as a THS association

Associations that are unable to meet the demands made on them by THS shall in accordance with Section 7 lose their status as Student Union associations. Any such cases shall be dealt with by the Student Union Board.



8 THS Student Union Projects

8.1 General

A Student Union Project is a time-limited project that is primarily made up of and works for the students of KTH. They share many aspects with Student Union Councils, with some notable exceptions.

Student Union Projects elect their own representatives and are responsible for their own finances and accounting.

Since the basic outlook of THS shall be democratic, and THS has no religious or party political affiliations, the Student Union Projects will abide by the same guiding principles and take no stand in such issues. They will also guard the good standing of both KTH and THS.

8.1.1 Duties

In order to keep a status of a Student Union Project, the project must meet the following criteria:

- Have a time limit
- Support the purpose of THS and ensure that the result will benefit all its members
- Keep THS continuously informed about its work
- Have a clear and specific goal, as well as a project plan
- Have at least one project manager who is responsible for the project
- In the line of its work, represent both KTH and THS.
- Be a non-profit

8.1.2 Rights

Student Union Projects have the same rights as Student Union Councils, except for the right to a room in Nymble.

8.1.3 Members and recruitment

Student Union Projects that have recruiting operations do not have the right to deny any person membership based on ethnicity, gender, sexuality or any other reasons for discrimination prescribed by law.

8.2 Extended cooperation

In cases when THS and a Student Union association wish to extend their cooperation beyond the rights and duties specified in 7.1.1 and 7.1.2, an agreement shall be drawn up in writing between the parties. If this is the case, the same duties apply as listed in 7.2.

8.3 Application

An association may apply to the Student Union Board for registration as a Student Union association. To be granted status as a Student Union association, the association must meet the requirements of the Student Union Bylaws. The application must contain, unless special circumstances apply, a description of the project, a project plan as well as name, phone number and email to the project manager. Applications are sent to THS Reception coordinator. The Student Union Board will decide as quickly as possible whether to approve the application or not, with regards to the criteria listed in this section.

8.3.1 Loss of status as a THS Student Union Project

Projects that do not meet the criteria set forth in §8, Student Union Projects, will lose their status. All such cases are handled by the Student Union Board.

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9 THS Chapters

9.1 General

A chapter of THS shall be subordinated to THS and is an organisation that represents a limited number of students at KTH.

Chapters may have their own administration when their activities so require. In such cases the activities shall also be subordinated to THS. The Student Union Council shall decide whether a chapter should have its own administration. If the Chapters have their own administrations this must be stated in the list of chapters found below. Chapters with their own administrations may have a different financial year from THS. Chapters with their own administrations shall administer their own assets and shall be independently responsible for their own liabilities.

9.1.1 Duties

In order to attain its status as a THS chapter an organisation shall

- work on behalf of, and represent, all students at KTH who meet the requirements in accordance with the item 'composition' for the chapter in question,
- monitor and contribute to the development of the education and the conditions for study for the students who meet the requirements in accordance with the item 'composition' for the chapter in question,
- work on behalf of cohesion and fellowship among the students within the chapter's own group of students and with other chapters,
- offer to all students who meet the requirements in accordance with the item 'composition' for the chapter in question a reception at the time they commence their studies at KTH. The reception shall include information about KTH, about THS in its entirety, and about the rights and duties a person has as a student and as a member of the Student Union, and it shall also demonstrate opportunities for involvement,
- submit its annual operating report and its financial accounts to THS Central no later than six months following the end of the financial year. Each chapter is responsible for making sure that these reports remain available for the general public, with the exception of sensitive personal information,
- actively inform its members about the Student Union Council and its work, and encourage its members to participate in elections to the Student Union Council,
- summon members to and conduct at least one Chapter Meeting per term.

Exemptions from the above duties may be granted by the Student Union Board.

9.1.2 Rights

In addition, the THS chapters have the following rights:

- Economic support in the form of chapter support, established by the Student Union Council.
- An opportunity to participate in the activities of the THS councils.
- Subsidised rental fees in THS Fastigheter ("THS real estate").
- Remuneration for elected representatives and an auditor in accordance with Section 11.2.
- Support for the task of economic reporting.
- Use of the THS trademark in accordance with the regulations in force.
- The opportunity to nominate student representatives for the positions of trust appointed by THS Central.



9.1.3 Statutes

Chapters with their own administrations shall adopt their own statutes as a supplement to the THS Statutes. These statutes, as well as other policy documents, must not be in opposition to the policy documents and decisions of THS.

9.1.4 Chapter Meeting

The highest decision-making body over the activities of a chapter with its own administration shall be the Chapter Meeting. Further information about how Chapter Meetings are held is provided below.

9.1.5 Board

A chapter with its own administration shall elect a board that shall be responsible for the activities of the chapter. All members of the chapter shall have a right to vote when electing the chapter's board.

9.1.6 Accounting

Chapters with their own administrations shall account for their finances in the form of a general ledger. Exceptions for this may be granted to the party group (klubbmästeriet), the Trade and Industry Group, the chapter 'spex', and the student reception, which may all submit their accounts in separate ledgers.

9.1.7 Auditing

Chapters with their own administrations shall choose two auditors. All members of the chapter shall have a right to vote when electing the auditors. The auditors shall, on the basis of the audit undertaken, express their opinions about the discharge of liability for the chapter board during the financial year to which the audit refers.

9.2 Chapter Meeting

9.2.1 General

The Chapter Meeting shall be the highest decision-making body. All members of the chapter shall have the right to attend and to speak at meetings, the right to make proposals, and the right to make decisions. The Chapter Meeting shall establish the guiding principles and the budget for the activities of the chapter. Ordinary Chapter Meetings shall be held no less than once per term. Chapter Meetings must not be held during the examination periods or during the holidays.

9.2.2 Summons

The Chapter Board shall summon members to ordinary and extra Chapter Meetings.

Summonses for Chapter Meetings shall be posted in the place prescribed by the chapter no later than eight study days prior to the meeting in order for the meeting to be considered properly announced. A summons shall also be sent to the Student Union Board upon request.

The agenda and other documents for the meeting shall be posted together with the summons no later than four days prior to the meeting.

Extra Chapter Meetings shall be held within 20 study days if no less than 30 members of the chapter, the chapter auditor, the Student Union Board, or the operations auditor requests this.

9.2.3 Minutes

As a minimum, minutes of the decisions adopted shall be kept, and these shall be approved by the Chair of the meeting together with two persons appointed by the meeting to approve the minutes. In the minutes shall be noted the number of members present at the beginning and end of the meeting, and also any other people present. Approved minutes shall be posted in the place prescribed by the chapter no later than fourteen days following the meeting. The minutes shall also be sent to the Student Union Board upon request.

9.2.4 Decisions

In the Chapter Meeting no less than ten chapter members shall be required to be present for a quorum, but a chapter may in its policy documents pose more stringent demands on the required number of members present for a quorum.

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Voting shall be done openly. Secret balloting shall take place if any chapter member so requests. The Chapter Meeting shall decide by acclamation unless an individual member or the Chair of the meeting demands a formal vote. A formal vote means that a decision is made based on a show of hands, either by the Chair of the meeting estimating how the votes are distributed or by counting the votes if an individual member or the Chair of the meeting so requests. When making a decision only two proposals may be set up against each other. If there are more than two proposals, preliminary votes must be held, except if there is unanimous support for a proposal following a direct question by the Speaker.



9.3 List of Chapters

9.3.1 *The Architecture Chapter (A)*

The chapter has its own administration.

Chapter colour: Purple, NCS code S 3055-R50B.

Exception: The Architecture Chapter has the right to hold Chapter Meetings also during KTH exam periods.

9.3.2 *The Mining Chapter (B)*

The chapter has its own administration.

Chapter colour: Grey, 3000.

9.3.3 *The Chapter for Teachers and Masters of Science in Engineering (CL)*

The chapter has its own administration.

Chapter colours: Black, S 9000-N and red, S 0298-R04B.

9.3.4 *The Computer Science Chapter (D)*

The chapter has its own administration.

Chapter colour: Cerise, NCS code S 1070-R20B.

9.3.5 *The PhD Student Chapter (Dr)*

The chapter has its own administration.

Composition: PhD students at KTH.

Chapter colours: Black and gold, NCS codes: S 9000-N and S 0580-Y20R.

Exception: The PhD Student Chapter has the right to hold Chapter Meetings also during KTH exam periods.

9.3.6 *The Electro Chapter (E)*

The chapter has its own administration.

Chapter colour: White.

9.3.7 *The Physics Chapter (F)*

The chapter has its own administration.

Chapter colour: Orange, NCS code S 0565-Y70R.

9.3.8 *The Free Chapter (Fria)*

9.3.9 *The Chapter for Industrial Economics (I)*

The chapter has its own administration.

Chapter colour: Stout brown, NCS code S 7030-Y50R.

9.3.10 *The Chapter for Information Technology and Nanotechnology (IN)*

The chapter has its own administration.

Chapter colour: Silica blue, NCS code S 4030-B.



9.3.11 The Engineering Chapter, Construction (IsB)

The chapter has its own administration.

Chapter colours: Red ochre and the colour of the programme in question.

9.3.12 The Engineering Chapter, Flemingsberg (IsF)

The chapter has its own administration.

Chapter colours: Red ochre and the colour of the programme in question.

9.3.13 Telge Technologist Chapter (TT)

The chapter has its own administration.

Chapter colours: Red ochre and the colour of the programme in question.

9.3.14 The Chemistry Chapter (K)

The chapter has its own administration.

Chapter colour: Yellow, NCS code S 0580-Y10R.

9.3.15 The Mechanical Engineering Chapter (M)

The chapter has its own administration.

Chapter colour: Wine, NCS code S 1580-R.

9.3.16 The Chapter for Media Technology (Media)

The chapter has its own administration.

Chapter colours: Red, green, and blue, NCS codes: S 1085-Y90R, S 2570-G20Y, and S 3060-R80B.

9.3.17 The Chapter for Medical Engineering (MiT)

The chapter has its own administration.

Chapter colour: Light blue.

9.3.18 The Chapter for Open Entrance (OPEN)

The chapter has its own administration.

Chapter colour: Beautiful red, NCS code S 1580-Y80R.

9.3.19 The Urban Management Chapter (S)

The chapter has its own administration.

Chapter colour: Bottle green, NCS code S 7020-G10Y.

9.3.20 The Aerospace Chapter (T)

The chapter has its own administration.

Chapter colour: Beautiful dark blue, NCS code S 4050-R80B.

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9.3.21 The Chapter for Energy and Environment (W)

The chapter has its own administration.

Chapter colour: Deep cyan, NCS code S 4050-B40G.

9.4 The composition of the chapters

The composition of the chapters is given in the Appendix "The composition of the chapters", changes of the composition are decided by the Student Union Council. The Appendix must be available together with the bylaws on the THS website.



10 Archiving

THS shall archive the following documents:

- The THS policy documents.
- The documents and minutes of the Student Union Council.
- The documents and minutes of the Student Union Board.
- *Osqledaren*.

The Student Union Board shall be responsible for the archiving, which must follow good archiving practices. The archives shall remain available for the members.



11 Membership fees

The Student Union Council shall fix the membership fee ahead of each financial year.

Fees for membership and supporting membership shall be paid for each financial year. Membership fees may be paid prior to the upcoming financial year. Members who pay their membership fees later during the financial year shall not be entitled to a reduction in the membership fee.

A supporting member who pays his or her membership fees and resumes his or her studies at KTH shall be, from the date of the resumption of studies, considered a full member for the remaining portion of the financial year.

Members who resign from THS or terminate their studies at KTH during an ongoing financial year shall not be entitled to have their membership fees refunded.



12 Remuneration

12.1 General

Remuneration for one month's full-time work shall correspond to 33% of the price base amount; however, it shall be no less than 16,056 SEK. Remuneration for one month's part-time work shall correspond to 16.5% of the price base amount; however, it shall be no less than 8,028 SEK.

12.2 Remuneration

The members of the Speaker's Presidium shall receive a remuneration of 6.8% of the price base amount per person and year.

The Election Coordinator shall receive a remuneration of 6.8% of the price base amount per year.

The members of the Election Committee shall receive a remuneration of 5.1% of the price base amount per person and year.

All persons listed in Section 6.1, The Student Union Administration, shall receive their remuneration during their terms of office. In addition to this, they shall receive remuneration for an additional month for work connected with passing on the duties of their offices. Those for whom the financial year corresponds with their term of office shall be remunerated for the month of June prior to the commencement of their duties, and those for whom the financial year corresponds with the calendar year will be remunerated from 15 December prior to the commencement of their duties to and including 15 January after their terms of office have ended.

Auditors appointed by the chapters receive a remuneration of 2.5% of the price base amount per person and year, and the auditors appointed by the Student Union Council receive a remuneration of 10.1% of the price base amount per person and year.

Remuneration not fixed by the Bylaws or that does not amount to more than a quarter of a full-time post may be decided by the Student Union Board without the approval of the Student Union Council.

12.3 Compensation after resignation or removal from office

Elected representatives who resign from office shall receive compensation corresponding to a month's remuneration from the date when the representative's request to be allowed to resign was approved.

Elected representatives shall receive one month's remuneration from the date of their removal from office.

Any compensation paid out may not exceed the sum that would have been paid out through the end of the original period in question.



13 Ownership and administration

13.1 Purpose

The capital/holdings of THS shall be administrated in accordance with the economic policy determined by the Student Union Council.

13.2 Funds

The Student Union Council shall, for special purposes and periods of time, have the right to establish funds that shall be specified in the Bylaws. Fund assets may only be allotted after a decision by the Student Union Council.

Any adjustments upwards for funds not regulated in any other way shall be determined in connection with decisions pertaining to the annual accounts of the previous year.



14 Auditing

14.1 Auditors

Each year, the Student Union Council shall choose three auditors. The auditors shall have the right to summon the chapter auditors and to audit the activities of the chapters. The auditors shall continuously review operations. The responsibility for the audit report and for the review of the annual operating report and the annual accounts shall rest with the auditors in office at the time when the document in question is presented to the Student Union Council.

14.2 Training for auditors

THS shall provide a training course for the auditors and the chapter auditors.