

PROTOKOLL KÅRSTYRELSEMÖTE 05 18/19

Onsdagen 2019-01-30 kl. 18:00

Plats: Sammanträdesrummet, Nymble

* = se bilaga.

Närvaro

Styrelsen

Emma Ingo, Kårordförande

Diana Diez, Vice Kårordförande

Maria Bahrami, Kårstyrelseledamot

Elisabet Lökvist, Kårstyrelseledamot

Klara Modin, Kårstyrelseledamot

Gabriella Norman, Kårstyrelseledamot

Ryll Åman, Kårstyrelseledamot

Övriga

Alexander Viklund, Sakrevisor (från punkt 2.1)

1 Formalia

1.1 Mötets öppnande

Maria Bahrami förklarade mötet öppnat kl. 18:08.

1.2 Mötets behöriga utlysande*

Se bilaga 1.2.

Kallelsen till kårstyrelsemötet skickades ut 2019-01-23.

Kårstyrelsen beslutar

att 1 finna mötet behörigt utlyst.

1.3 Val av mötesordförande

Kårstyrelsen beslutar

att 1 välja Maria Bahrami till mötesordförande.

1.4 Val av mötessekreterare

Kårstyrelsen beslutar

att 1 välja Elisabet Lökvist till mötessekreterare.

1.5 Val av mötesjusterare

Kårstyrelsen beslutar

att 1 välja Ryll Åman till mötesjusterare.

1.6 Anmälda förhinder

Inga förhinder anmälda.

1.7 Fastställande av föredragningslista*

Se bilaga 1.7.

Kårstyrelsen beslutar

att 1 fastställa föredragningslistan enligt bilaga.

1.8 Adjungeringar

Inga adjungeringar

1.9 Föregående protokoll

Tidigare protokoll skall justeras innan dessa läggs till handlingarna.

Kårstyrelsen beslutar

att 1 lägga protokollet 1819-KS-04 till handlingarna.

1.10 Övriga frågor

Inga övriga frågor att behandla.

2 Rapporter

2.1 Verksamhetsrapporter*

Se bilaga 2.1.

Kårstyrelsen har haft möten med Kårledningen för att prata om rapporterna. Innan mötena med Kårledningen fördes en diskussion kring vilka strategiska frågor som är viktiga att lyfta med Kårledningen. Detta upplevdes som en bra process.

Elisabet pratade med Studiesocialt ansvarig och Mottagningssamordnare. De pratade bland annat om hur det studiesociala påverkansarbetet kan utvecklas, och hur fördelningen inom den studiesociala enheten bör se ut.

Ryll pratade med Kommunikationschef och Projektledare för Armada. De pratade bland annat om hur styrelsen kan hjälpa till med kommunikationsmålen, och hur prioriteringarna ser ut för dem. Kårstyrelsen anser att det är målet kring appen inte är värt att fokusera på eftersom vi inte lär ha ekonomiskt utrymme för att utveckla appen om vi ska fokusera på att få in en kommunikatör. Samarbetet mellan Näringsliv och Armada diskuterades, och söktrycket till projektgruppen för Armada, som varit lågt.

Gabriella pratade med Chefredaktören för Osqledaren, Head of THS International och Vice Kårordförande. De pratade bland annat om hur Osqledaren ska utvärdera sitt verksamhetsplansmål och diskuterade Osqledarens roll i THS kommunikationsarbete. De pratade också om hur verksamhetsplansmålet om vad sektionerna behöver för stöd för internationalisering har överlämnats.

Klara pratade med Eventchef, Näringslivschef och Kårordförande. De pratade om strukturen för Eventchefens roll och hur en kan jobba för att minska de många småsakerna som Eventchefen har i sitt dagliga arbete. De pratade också om verksamhetsplansmålet om gemensam serveringskrets

och att det behövs en diskussion kring om det är värt att potentiellt förlora möjligheten till "+1". Gällande Näringsliv så pratade de om att Näringsliv vuxit väldigt mycket och vilka problem som uppstått med det.

Maria pratade med Cheferna för Utbildningsinflytande. De pratade bland annat om hur en ska hantera verksamhetsplansmålen som gäller påverkansarbete, men även om de som handlar om utvecklingen av THS Utbildning. Kårstyrelsen vill se fler operativa åtgärder när det gäller att kommunicera THS Utbildningsverksamhet.

Kårstyrelsen beslutar

att 1 lägga rapporterna till handlingarna.

2.2 Halvårsrapport

Diana Diez berättar om halvårsrapporten som kommer att skickas till Kårfullmäktige. Det finns en del ovissheter, vissa behöver jobba mer för att nå budgeterat resultat. På vissa håll upplevs det som svårt att spendera pengar, t.ex. utbildning. Styrelsens dispositionsfond kommer att behöva användas till t.ex. anställandet av kommunikatör.

3 Beslutsuppföljning

3.1 Styrelsebeslut

Se bilaga 3.1.

Styrelsen gick igenom beslutsuppföljningen. Utredning av engagemang kommer att diskuteras på den kommande styrelsekonferensen och arbetsgruppen för verksamhetsspråket kommer behandlas skicka in en rapport till KF03.

Kårstyrelsen beslutar

att 1 lägga punkten till handlingarna.

4 Stadfästelse av delegationsbeslut

4.1 Stadfästelse av projekt- och föreningsbeslut

4.1.1 Förändringar kåröreningar november 2018*

Se bilaga 3.1.1

Dåvarande Mottagningssamordnare Johanna Kuniholm inkom i november med ett beslut angående kåröreningar, som enligt PM för Delegation ska rapporteras till nästkommande styrelsemöte.

Kårstyrelsen beslutar

att 1 stadfästa beslutet.

Detta beslut numreras 1819-KS-05001.

5 Bordlagda ärenden

6 Valärenden

7 Beslutspunkter

7.1 Yrkanden

7.1.1 Yrkande om användande av styrelsens dispositionsfond*

Se bilaga 3.1.1

Kårstyrelsen beslutar

att 1 bifalla yrkandet.

Detta beslut numreras 1819-KS-05002.

7.1.2 Yrkande om val av delegation till SFS Fullmäktige*

Se bilaga 3.1.2

Kårstyrelsen beslutar

att 1 bifalla yrkandet.

Detta beslut numreras 1819-KS-05003.

7.2 Motioner att behandla

8 Diskussionspunkter

9 Övrigt

9.1 Övriga frågor

9.2 Nästa möte

Nästa möte kommer att ske 2019-03-05.

9.3 Val av nästkommande mötesordförande

Tas senare inför mötet.

9.4 Mötets avslutande

Mötesordförande Maria Bahrami förklarar mötet avslutat kl. 20:07.

vid protokollet

justeras

justeras

Elisabet Lökvist
Mötessekreterare

Maria Bahrami
Mötesordförande

Ryll Åman
Mötesjusterare

BILAGOR

1. Mötets handlingar

Till: THS Kårstyrelse

För kännedom:

THS Medlemmar
THS Kårledning
THS Sakrevisorer

THS Valberedning
THS Personal
THS Inspektor

KALLELSE

THS Kårstyrelsemöte 5 18/19

Onsdag den 30 januari 2019

kl. 18.00, Sammanträdesrummet, Nymble plan1

Under kårstyrelsens femte kårstyrelsemöte kommer kårledningens verksamhetsrapporter för det förra kvartalet behandlas. I rapporterna avhandlas framsteg med verksamhetsplanen och det dagliga arbetet som bedrivs. THS Kanslichef och THS Restauranger rapporterar också till mötet. Ekonomiavstämning för verksamhetsårets första halvår kommer föredras. Kårföreningarnas status och beslut om förändringar kommer att diskuteras på mötet.

Val till SFS-delegationen kommer också att göras. Sveriges förenades studentkårer (SFS) är den nationella organisation som jobbar för förbättring av högre utbildning och dess högst beslutande organ, SFS-fullmäktige, går av stapeln i Östersund första helgen i maj.

Alla medlemmar är välkomna att delta på detta möte. Välkomna!

Stockholm, 23 januari 2019

Emma Ingo
Kårordförande 2018/2019
Tekniska Högskolans Studentkår

Välkommen!

To: THS Board

For Information:

THS Members
THS Management Team
THS Auditor

THS Election Committee
THS Personnel
THS Inspector

SUMMONS

THS Board meeting 5 18/19

Wednesday 30th of January

18:00, Sammanträdesrummet, floor 1 Nymble

During this years fifth student union board meeting the THS Management team will present the work reports from the latest quarter. In the reports the progress with the operational plan is presented as well as current project and a short reflection on the work situation. Economic results for the first six months of the operational year will be discussed. The statue of the THS Associations will also be discussed, as it is every year.

Elections of the THS delegation for Swedish National Student unions, SFS, forum in Östersund in May will also be conducted.

All members are welcome at the union board meetings. Welcome!

Stockholm, 23rd of January 2019

Emma Ingo
President 2018/2019
Tekniska Högskolans Studentkår

Welcome!



FÖREDRAGNINGSLISTA

KÅRSTYRELSEMÖTE 05 18/19

Tisdag 2019-01-30 kl. 18:00

Plats: Sammanträdesrummet

* = se bilaga.

1 Formalia

- 1.1 Mötets öppnande
- 1.2 Mötets behöriga utlysande*
- 1.3 Val av mötesordförande
- 1.4 Val av mötessekreterare
- 1.5 Val av mötesjusterare
- 1.6 Anmälda förhinder
- 1.7 Fastställande av föredragningslista*
- 1.8 Adjungeringar
- 1.9 Föregående protokoll
- 1.10 Övriga frågor

2 Rapporter

- 2.1 Verksamhetsrapporter*
- 2.2 Halvårsrapport

3 Beslutsuppföljning

- 3.1 Styrelsebeslut*

4 Stadfästelse av delegationsbeslut

4.1 Stadfästelse av projekt- och föreningsbeslut

4.1.1 Förändringar kårföreningar november 2018*

5 Bordlagda ärenden

6 Valärenden

7 Besluts punkter

7.1 Yrkanden

7.1.1 Yrkande om användande av styrelsens dispositionsfond*

7.1.2 Yrkande om val av delegation till SFS Fullmäktige*

7.2 Motioner att behandla - kan tillkomma efter motionsstopp för KF03

8 Diskussionspunkter

9 Övrigt

9.1 Övriga frågor

9.2 Nästa möte

9.3 Val av nästkommande mötesordförande

9.4 Mötets avslutande

WORK REPORT 3, KSM5, THS PRESIDENT

Operational plan

The management team is continuously working with the operational plan. The new members have been introduced to the concept and we have looked at the progress of the goals together. The planning of the new operational plan has also begun.

Report on your ongoing work

Current topics

During the last student union council (KF) the question about opinions about sustainability has been put more on the agenda. A newly started sustainability council is discussing how THS can operate in regards to these issues.

The questions about internationalization is as always on the agenda and the board is continuously working with it, where the next step is to meet with MAIN and get the international students opinions. The working group within the board has come to a couple of conclusions and will be ready to present them by the next student union council

Since the last report, there has been many fun student activities, such as Sångartävlan, Nobel and the graduation ceremonies. The first mentioned is a resurrected concept with a few contestants singing in different categories. Hopefully, something we also will see more of in the future. The student activities are in general a lot of fun, but it became clear that the energy level was not as prominent as earlier during the year. The holidays were a great opportunity to recharge and prepare for spring.

Coming projects

One of the biggest coming projects is the new operational plan. To prepare for this a big amount of research will be conducted, to show a continuity in the organisation and to identify the areas are to be further explored. Hopefully, the work with the operational plan can be done coherently with the THS opinions.

The search for a successor has also started. Many thoughts are put into how handover is done is the best way. In collaboration with Diana, I am preparing a guidebook about the staff for our successors so that they get a good ground to stand on. Since the calendar is quickly filled with activities, the mind easily wanders to June and how I am to transmit information in the best possible way.

Group dynamics and collaborations

The Management Team, has changed half of its members, making it time for a fresh start. A lot of new energy has been introduced into the office and we will continue the work to give them as good possibilities to advance as fast as possible. The CFUs, Head of Student Welfare and myself are going for a small conference in the beginning of February, to streamline our ideas and to find focus areas for the spring.

In SSCO, a work has started to upgrade the guidelines for student accommodations. This process is being followed carefully to ensure students interest in the issue.

Reftec meeting in Umeå in the end of January. We will start to discuss the handover in July so that the working burden is spread out evenly.

Report to the Union Board

THS President Emma Ingo

2019-01-23

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Personal reflection

The thought of spring getting closer is very nice. It is energizing to know we are walking away from darker days. The good collaborations within the management team is also helping a lot when difficult issues has to be dealt with. I'm starting to think about a potential successor, but the search is not easy. It will soon become a stress factor.



WORK REPORT 3, KSM5, THS VICE PRESIDENT

Operational plan

1.3.1 Evaluating the possibility to, for the coming operational year, hire a communicator instead of electing a student as Head of Communication in Management team.

Status: Ongoing

Past and recent activities

From the beginning, the intention of the goal was doing an elaborate plan and then prepare a report to base the decision. This was supposed to be done in collaboration with the Head of Communication (KomC), but due to a period of sickness and an upcoming sick leave, we need to rethink the process.

Next step

One part of handling the sick leave could be to hire a consultant. I like to see this as an opportunity to find out what is needed in the role of the communicator and prepare for a possible permanent employment. The goal can probably be a bit accelerated due to these circumstances.

We still need to make necessary changes to the regulatory documents, if this year is the last that we have a Head of Communication in the management team.

Indicators

- Having a complete job specification
- Having made a decision (changes in the bylaws, next budget)

Budget

Half-year report is coming up. The time slot between finishing the accounting and the next KF-meeting is very short, and it is even more difficult to have a proper report for this board meeting. I will present a brief summary on the meeting. Overall, the result for this half-year is a bit lower than the previous year, the main reason for that is that we last year got a big sum for the kitchen in lilla gasque. I will be working on sorting out the rest of the details in time for the report to KF.

Report on your ongoing work

Current topics

It is my third workweek since the vacation and the last one was dedicated to start-up for the new KL. I think that we had a successful introduction and that it will prove successful during the rest of the year as well.

- Half-year report takes a lot of energy and is tricky to do well and in time but I am doing my best.
- This year I am having two different councils, one for economy and one for vice presidents
- I've booked several courses for different positions at the chapters – the boards, the auditors, the election committees
- "Improve our staff management"-project is going on and it is nice that we also have a strategical take on the work by involving the board.



- We have now full conference equipment in Gamble but right now it's a question of figuring out how the room shall be handled. We need to clarify the purpose and make sure that we can both combine the income-bringing purpose of the room with clear student value.

Coming projects

- Take part in the accommodation work at KTH – the amount of apartments will probably increase which is why this is an important question.
- Time to look for successors!
- Creating budget for the next year
- Planning all the councils
- The staff work will take a lot of time but it is an important investment for the future, making it easier for coming KP:s to take on their employer role.

Group dynamics and collaborations

We did a half-year evaluation with KL and got some super helpful feedback on how we can improve our work. We made some changes in our routines and joint activities and I think that it will be good for having nice discussions and create a sense of community. I feel that we have a great team for this year and that we are getting along really well. I look forward to spending time together in the office and outside as well.

Personal reflection

It is nice to be back after a vacation and now I actually feel that I have a nice flow. This is probably because of the fact that I am halfway through my period on the position, which of course also means that I need to remember to start wrapping things up. I really like that my role evolves and includes more contact with THS lokalt and I believe that it's important to rethink the role of vice president a bit, or at least the way it's presented for people outside the office (#moneylady).



WORK REPORT 3, KSM5, HEAD OF COMM.

Operational plan

1.2.1 Compose a course of action to develop a mobile application

Status: Delayed

Past and recent activities

Due to recent events, the project took a break. The idea was to collect data from THS Members to get an idea of what exactly the app needs. To be able to meet the goal, some priorities should be taken.

Next step

Focus on making it more of a project plan for next year. Make a prototype that is based on suggestions from within the union, not based on wishes from our members.

Indicators

Based on those recommended from last report,

Target audience: Done

Interviews: Delayed

Prototype 1: Not Started

Prototype 2: Not Started

Budget: Not Started

Report on your ongoing work

Current topics

Membership system

Everything that has been planned is now available. We will now start to get into routine to meet WestArc about every half-year to discuss any issues that comes up. From our side, we need to start to think what we need more from the membership system in the future. One example could be an integration with the mobile app.

We are now able to let others be part of the membership system, such as letting chapter presidents get access to their membership lists. To be able to do this, it is important that we update our policies regarding how we handle personal data. We also need to prepare contracts that every single person that will get access to our data need to sign. I started these documents and have since let the board take them over.

Instagram

Every single association that wanted to use Instagram this autumn have gotten to show themselves. I got a lot of positive feedback about this! I was planning on making it more clear what we expect from those who use the account, but due to me being sick I have delayed this.

Report to the Union Board

Head of Communication, Jacob von Eckermann

2019-01-21

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Communication Council

We managed to have a communication council. I made a workshop on how to use content based marketing. I felt like the chapters had a really fun time to come up with creative ideas for how to reach out to their members.

Representation

We worked at the Nobel Ceremony together with most of the management team. Very inspiring and interesting! I also went to Kongliga Teknologkörens concert, something I really appreciated during Christmas times.

Coming projects

Due to delays, I still have not planned how to start to run Instagram for the spring. I need to be more clear what I expect from the associations. I also need to look into what weeks they have interesting events to showcase.

We got two elections coming up, with the election for the board members starting first. I will try to help the nomination committee with that.

I still need to do documentation on the membership system, hopefully I get more time to do it now. There is still a lot to be done.

KTH will probably invite us to have a booth at Öppet Hus, something that I would like to keep on improving since last year. I should start planning for it in February.

Group dynamics and collaborations

We had an INTORK-meeting in Lund. This was the last one before Lund and LinTek changes their positions. I think it was really nice! Next time we are going to be at THS, so I am planning to send out invitations very soon.

With a new year, we also have new members in the management team. I had a rough time to attend the start-up week and did not get as much time to get to know all the new people. Hopefully it will not matter too much.

Personal reflection

I have been sick since 13th of December, with combined vacation. After I left my vacation, my doctor recommended me to start working half-time. This has taken a lot of time from my work schedule. Me, Emma, Diana and Charlotte will find a suitable solution that should work for me.

Due to all of this, I think my motivation is at a very low at the moment. Making it very hard for me to work as well as I want. It has also affected other members of KL who is in need of my advice.

WORK REPORT 3, KSM5, CHEFREDAKTÖR OSQLEDAREN

Operational plan

1.1.1 Öka produktionsvärdet och annonsintäkterna för Osqledaren samt utvärdera utfallet av utvecklingen

Status: Ongoing

Past and recent activities

An initiative for making the magazine's relationship to the student initiatives and organizations. We have made attempts to reach out to every THS organization. We are right in the production of OL#3! The production process has been relatively pain-free. We have had a fallback tough in the production of digital media. So we have tried to combine the digital production with the paper to get clear deadlines set up. The templates for the layout has finally shown to have a positive impact on the production of the paper. This is the second time people are working with it and the pictures and illustrations are really beginning become more in tune with the layout. We are also on the track with the sales of ad space we have reached the half year goal of 200000sek and a little bit over. We are also on track with the third issue and is now on 300000sek. So the value is going up in that remark. But in other notes, the work continues in the pace described in the last report.

Next step

Make the next paper OL#4 and keep everything running as good as possible and help to hunt down more advertisers.

Indicators

They are the same as last time I wrote.

Report on your ongoing work

Current topics

Production, production, production. We are finishing up the production of OL#3 which is due to week 5. It is going to plan as of now, but I suspect late nights coming up. Then directly after that there is sending out invoices to the advertisers. Throwing together a party. Planning the next paper. I was on a trip to Riga with the rest of KL. It was fun.

Coming projects

I have a lot to focus on. We have a talk show in pre-production. I do also want to get some time to focus on the team behind the website. They are having big problems matching school and their work at Osqledaren. So I will have to step in there and help. I will also kick off the production of the next paper OL#4. And later an investigation on how the year went will start. Marketing the fact that I need a successor is also a big thing happening soon. Keep on with the project with Nadja is also something I need

Report to the Union Board

Chefredaktör Osqledaren Simon Sundin

2019-01-24

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to focus on. Reftec is coming to Stockholm so me and Jacob will handle that together. I have also been offered to be a guest speaker in a course at media technology this spring.

Group dynamics and collaborations

I am making an effort to make help KL as much as possible with creating a good working environment and have been a part of the handover. Within Osqledaren things is going well people seem to be happy. I missed out on the last Reftec meeting but this time I will be part of it.

Personal reflection

I am well. There has been a lot this period, but it has been fun. I do want to start to focus a lot on content creation for the next paper and will be more personally engaged in the content for the paper. I have had to focus a little bit too much on the creative direction this year, due to the redesigning and getting the content created for the paper to match the new style. I hope to be able to be a little bit more hands on now and will start making more teambuilding activities to get the group excited for making a great last issue. I do also want to make a lot of formats that can give the next generation some inspiration on how to create more content than I have been able to.

WORK REPORT 3, KSM5, CFU

Operational plan

2.1.1 Promote the establishment of a team at KTH who focuses on the development and amelioration of program cohesive courses.

Status: Done/Ongoing/Not started/Delayed/Won't be finished

Past and recent activities

As reported earlier, this question is very dependent on the work being currently done at KTH, and something that we as CFU don't have the resources to take on by ourselves. We have tried to raise the need for an overview and thorough work with this type of courses in both formal and informal forum but nothing has set us closer to a focused work group as of now. A difficulty (as well a sign of the need for such a group) is that programme cohesive courses are treated in very different ways at the programmes of KTH.

Next step

With the above being said, there are places where subjects closely related to this has been raised and where we can expect further development during the spring. Firstly there has been a discussion at KTH regarding the need for a work-group regarding *MATNAT* (Matematik och Naturvetenskap) courses, which is the law-mandated inclusion of mathematics and natural science in Swedish engineering degrees. There is a need for homogeneity how these are handled over KTH, and a work group covering these subjects will likely be set during the spring.

Secondly, the EECS School has recently released a document called *EECS Education Portfolio 2025* which comes in the wake of the school reform and a need for coordination of the education efforts in the new school. A discussion about the part regarding the "EECS fundamentals" has been starting among the students of the EECS School that are worried about how this will affect their education. This might include parts of the programme cohesive courses and is something we will follow closely.

Indicators

KTH has acknowledged the need for a bigger project in raising the quality of teaching in the subjects usually covered in programme cohesive courses

A work group is in place

2.2.1 Strive for that the legal certainty is taken into account when the quality of examination is being reviewed, with a special focus on anonymous exams.

Status: Done/Ongoing/Not started/Delayed/Won't be finished

Past and recent activities

A work group, with CFU-representation, to help ensure the quality of examination that is not written exams is in place! The group had its first meeting the other day, and will start off with making a list of common and unusual ways that students at KTH are being examined to be able to figure out systematic guidelines for how the teachers and examiners of courses can be assisted and make these forms of

examination better and easier. A special focus will (especially from THS) be placed on the need for a clarification on the relations of responsibility, and support for teaching assistants in e.g. lab settings.

Regarding anonymous exams, we have gotten in contact with the right people at KTH and have been told that all infrastructure for the implementation is in place and we hope to receive a detailed time-plan of the implementation anonymous exams shortly as well as establishing a discussion on how we as a union can take part in it.

Next step

Take part in the work of the examination work group and ensure that the efforts are put into the right areas, and lift the student perspective within the scope of the task.

Put pressure on the people working with anonymous exams to deliver a time-plan to us and to establish a forum in which we can take part in, and stay informed about, the work being done in the implementation.

Indicators

The examination work group has produced a good draft that can be used for discussion and anchoring amongst the teachers of KTH, and then decided upon and implemented.

A time-plan for the implementation of anonymous exams have been presented to us

The first anonymous exam has been held at KTH

2.3.1 Communicate the important issues of THS Education, and how any student can affect their education by the THS impact structure, to the common member.

Status: Done/Ongoing/Not started/Delayed/Won't be finished

Past and recent activities

Since the last report no major efforts has been done in improving the communication structures of THS Education, but we still hold hope in our plans in using the study-boards in a higher extent as our main channel to reach more student. To improve the influence of the study boards (with their extensive knowledge of what their students wants) on the focus of the CFU we held a session at the last UR of the fall semester. There we asked the representatives to rank the issues that CFUs work with in order of importance, to guide the future work of THS Education.

Next step

As many chapters have elected new study-boards, we will put a lot of focus on building a close relation to them during the beginning of the spring, at and outside of our EduCouncils, to ensure a well-functioning THS Education collaboration that will lay the grounds for a better flow of communication. One session at an EduCouncil during the spring will be dedicated to discussion effective ways of communicating education related information.

Indicators

We have established a common structure for how information can be spread via our study-boards

2.3.2 Develop and market the digital course for student representatives.

Status: Done/Ongoing/Not started/Delayed/Won't be finished

Past and recent activities

The KfSR (Kurs för StudentRepresentanter) is in place and is extensive in its form and is in a state where we can be happy with it.

Next step

Making sure that the course is presented to the new people in THS Education and that they know about what it contains and how they can find it. This will be done on both Educouncils and through emails.

Indicators

We have mentioned the KfSR at at least two Educouncils and in one UR-email

2.4.1 Develop a long-term structure to recruit and maintain an infallible group of student representatives for employment and promotion of teachers at KTH.

Status: Done/Ongoing/Not started/Delayed/Won't be finished

Past and recent activities

There has been a substantial amount of effort put by the CFU and vice president into striking a deal with KTH on creating a system for how the elected members should be compensated financially for their participation in future faculty processes. This has resulted in a new payment scheme and a transfer of the administrative responsibility of issuing the payments to THS, to clarify that THS is the organisation to which they answer to. A few, but not all of the school councils have elected people for the THS FF-pool.

Next step

It is now crucial to pick up the work and finish what remains of the project after Sebastian finished his years as CFU, as there are some things left that he did not manage to finalize. A dialogue must be held with the school councils (and primary the SRO) on how to make sure that all schools are represented in THS FF. We must also solve the administrative parts of THS FF, with both its internal communication and how the people responsible for putting together committees at KTH should be in contact with it. The introductory education of the THS FF students must also be held, and here we need the help of our former colleague Sebastian to arrange that and its contents.

Indicators

All schools are represented in THS FF

A communication structure for THS FF is set up

All THS FF members have gotten the opportunity to get educated in how to represent students in a future faculty committee

The first THS FF member has been paid in accordance to our new system

Budget

We are doing well with our RS, and spend less money than budgeted. We will try to use our allocated resources closer to budget during the spring. THS EduConference will likely not be held this year (due to a variety of reasons) and that will be noticeable in the result.

Report on your ongoing work

Current topics

Open Canvas

An ongoing question that has caught new winds in the last months, where we are trying to lead the effort in connecting the people who want KTH to change the default setting of canvas at KTH to allow people (students and teachers) that are not registered on a course to see the contents of that course page. The question has been presented to the GA-group and at the teachers' summit at EECS (where the support was very strong) so far, and will be presented to teachers at ITM in the end of January.

New vice president of education at KTH:

Following the end of Per Berglund's mandate, the vice dean of KTH will be given new tasks and responsibilities and the responsibility of education will be transferred to a new (or rather resurrected) vice president of education. The person given this role will have great influence of the education at KTH and we are fighting to, as a union, get a say in the election. KTH has however been reluctant to let us get any influence, or even insight, in this process and we are currently investigating our possibilities to claim our right to be represented in this election process.

Coming projects

UKÄ's Kvalitetssäkringssystemsgranskning

During the coming year KTH will be subject to a major investigation by UKÄ, a Swedish governmental agency responsible of investigating the universities and colleges in Sweden and to make sure that they deliver high quality education and follow all education related legislature. In mid-February we will be represented at the start-up meeting of this coming investigation that revolves around how KTH works with systematic tools to assure a high level of quality in its education. THS (and primarily the CFU) will both be deeply involved in the writing of KTH's documents to UKÄ and in the student union insertion to the document during the spring, as this is a great opportunity to raise issues to both KTH and UKÄ on how the quality of education can be improved at KTH.

Group dynamics and collaborations

General:

As one might expect, there is a very tight collaboration between KTH and the CFU in a lot of questions, and our relations are generally good! THS Education will constitute of a lot of new people during the spring and we will need to form a strong collaboration with them. This goes especially for all our new SRO which will need a lot of support to strengthen them and their position. Our collaboration with RUBIK is well-functioning and we really look forward to a spring with a lot of exchange of experience and knowledge. We have also been in contact with our colleagues at SUS and have ideas for a coming forum for collaboration around our common programmes and such, between us and maybe MF.

Jonathan:

I feel like the hand-over has been very success-full and that there has been a minimal amount of friction in including the new KL into the team. It feels great to have them all in the office!

A current challenge is to introduce Arvid to all the relevant people at KTH and to get him well acquainted in all the meeting forums where we do our influence work

Arvid:

Although I've only been here for a short time, I'm already fond of the management team and I can find common ground with each one of them. I'm sure this year will be great!

There's so many people to get to know from KTH and it's challenging to learn all the names and faces, but so far I've gotten to know the GA-group fairly well at least. I've meet a few of my colleagues from Reftec/Rubik and we got along fine.

Personal reflection

Arvid:

I'm alright. My work so far is mostly reading up on current and past events to acquire the knowledge I need, I don't feel confident working on my own just yet but I'm getting closer every day.

The best thing this month was pitching Open Canvas to the teachers of the EECS school, they were incredibly positive about it. The worst thing is knowing how much work there is to do but not knowing exactly what to do.

Jonathan:

I feel really well and enjoy being in my position more and more for each day! The more I've sat in my office chair, and the more meetings I attend the more comfortable I've become and I feel my conditions for doing an actual long-lasting change at KTH and THS become better. With that being said, it is also clear that I'm working close to my limits and that there is a large load on the CFU. Just being away for a few days, and having a new CFU colleague in the process of learning the basics of day-to-day CFU work really catches up to you and the to-do list and pile of unanswered emails grows larger very quickly. The ability for me to reflect upon the coming spring is hindered by this, and I believe this will have consequences for my ability to work strategically.

WORK REPORT 3, KSM5, HEAD OF BUSINESS RELATIONS

Operational plan

3.1.2 Implement and increase the traffic in the job announce platform TechRec.

Status: Delayed

Past and recent activities

All major bugs in the platform have been solved. Companies have been contacted and we have started to get some users. I have just mass mailed all my contacts and I am waiting for answers from them and hopefully make them register on the site. The marketing plan for the students is delayed because of several problems in the internal communication of KL.

Next step

There is a new marketing plan for Techrec, which has already started. TechRec is going to have a stand on the fair RoS and we will also start the marketing through social media. All THS associations are going to receive information about TechRec as they can also have ads for their recruitments.

Indicators

The goal will be achieved when we have several users in TechRec and we have marketed it to KTH students.

3.2.1 Develop a new business concept, which include both THS Armada and THS Future.

Status: Not started

Past and recent activities

No matter has been discussed with Project Leader for Armada 2018.

Next step

Project Leader for Armada 2019 and I have to set up a plan on how we will communicate with each other and in which ways THS Armada and THS Future could collaborate with each other.

Indicators

This goal will be achieved when THS Armada and THS Future have a plan on how to develop a new business concept together.

Budget

The budget is going better than expected. I have achieved 111% of the sales in events, 97% in marketing, 99% in long-term contracts and 60% for my projects, which include THS Future and Equality Week. The projects have a harder time with sales but they still have time to achieve their goals.



Report on your ongoing work

Current topics

Everything happens during the spring semester. I have all my 7 projects happening and 7 out of 8 chapter fairs. There is a lot of logistic preparation for both fairs and projects. Some projects had a hard time on the months of November and December but it looks like they are recuperating and start to get more sales done now.

There has been many discussions with the chapters during the Business Relations councils, where most of the chapters expressed their dissatisfaction about rules in Nymble regarding food policies and general communication from THS Central to the chapters.

Coming projects

Next project coming up is RoS and chapter fairs Fusion and Moment.

Group dynamics and collaborations

I really like the energy from the new management team and I am looking forward to start working within my unit with Project Leader for Armada 2019.

My undergroups seem very motivated now that the projects are very near.

Latest collaboration with KTH was with KTH Entré regarding some marketing of their own events. There has been some problems with them before due to miscommunications, but it seems to have been solved now.

Personal reflection

I am very excited for all projects and chapter fairs to come.

My workload is always too much. I have done everything possible to delegate part of my work to my undergroups and try to reorganise my work, but it is still so many small administrative things that take my time. This time would be much better used in long-term strategies within THS Future and my costumers. I had a meeting with some of my predecessors regarding this problem and we will present some suggestions on how the solutions to these problems could look like to KP.

WORK REPORT 3, KSM5, PROJECT MANGER FOR THS ARMADA

Operational plan

3.1.1 Design a competence focused lecture in collaboration with KTH Business Liaison and strive for it to be included in at least one course.

Status: Ongoing/Won't be finished

Past and recent activities

Follow-up meeting with Emma Ingo 6th of December.

Next step

Step 1 is to set up a meeting with Head of Educational Affairs to get a clear picture of how this can happen practically. Step 2, from this meeting, is to set up a strategy and time plan for how this can be implemented. Step 3 is to meet with KTH Business Liaison to present a plan and discuss resources as well as get feedback on the plan. What actions is required and who is responsible for them. One thought to have in mind is for how long it is reasonable to work with this.

Indicators

1. A concrete action plan together with KTH Business Liaison to make this happen.
2. A year/date/deadline to integrate this concept in the education.
3. When the concept is scheduled and/or included in a course plan for certain students.

3.3.1 Formulate a clear purpose and structure for the Business Relations council, in consultation with THS Local.

Status: Ongoing

Past and recent activities

12th of December was the second Business Relations council for this semester. 15/24 students attended.

Next step

Set a time for the next meeting of the Business Relations Council where the feedback received from THS Local is applied, this is to be done together with the Head of Business Relations at THS Central since I have not been at a council yet. After that meeting we will gather feedback again and reiterate.

Indicators

1. A clear purpose, and a long-term structure. That has not existed for a long time.
2. A set structure for the meetings set together with feedback from THS Local

Budget

The budget overall looks good. We are still waiting on incoming invoices from the career fair and events. A few accounts did not hold the budget, but on the other hand, several accounts are way below budget. As

Report to the Union Board

Project manager for THS Armada, Ulrik Sköldkvist

2019-01-09

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previous years, the total revenue is above what was expected. A reason for the constant increased revenue, is that THS Armada focus on finding out what the companies needs for each year, and therefore succeed to fulfil that.

Report on your ongoing work

Current topics

Between the last report and the current one there has been a handover to the Project Manager of 2019 from last years. The retiring PM has focused on finalising invoices and transferring as much knowledge as possible while I have been focusing on marketing the recruitment for the Project Group 2019. There has been a notable reduction in applications to both the Project Group and other positions within THS Armada.

Coming projects

The coming weeks I will conduct interviews with candidates to the Project Group and as soon as that is done, start working with creating a good team spirit and get everyone in the group started with their respective field. For the recruitment I have not received enough applications to all positions, so I have to do some headhunting to fill some positions.

Group dynamics and collaborations

It is going very well within the management team, the weekend trip we made really helped create a good group atmosphere. Have not got a subgroup yet. Will meet with ARG for a handover in the end of February.

Personal reflection

As I have just started, I am very motivated to work and get things done but have to make sure to not over do it the first weeks. The work load fine, there are many things to do but I do not feel stressed about it.

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WORK REPORT 3, KSM5, RECEPTION COORDINATOR

Operational plan

4.1.1 Develop a long-term strategy ensuring that every chapter has a student safety representative.

Status: Ongoing

Past and recent activities

There is a written plan on how to carry out this issue, which is being handed over to the 2019 Reception coordinator. It includes talking to the chapters, the current safety representatives and various people at KTH and deadlines for when it should be done.

The new Reception coordinator has presented the role of student safety representatives to the study counsellors' network in January to see if there are questions and issues that should be handled by student safety representatives that currently are being addressed by the study counsellors and vice versa. The idea is also to help the safety representatives at the chapters to start up a collaboration with the study counsellors.

The meeting was successful, especially with regards to clarifying the role and the current state of affairs.

Next step

At the next Safety Representative Council, we will start trying to establish the connection to the study counsellors and with the workers' safety representatives from their school from THS's side.

Indicators

All chapters have a student safety representative, all student safety representatives are in touch with THS central, all safety rounds are attended by a student.

4.4.1 Design a competence enhancing workshop together with and aimed at the union associations.

Status: Ongoing

Past and recent activities

The associations have answered questions on what type of competence they would want to enhance, and it has been decided that it should concern economy, budget and accounting. The workshop is booked with a company focused on helping non-profit organizations and will take place in the end of January and start of February.

Next step

Hold the workshop, arrange the practicalities on food, hall booking, registrations and so on. There will also be an evaluation afterwards to see what people thought and if this is something that should be repeated, maybe with another topic.



Indicators

Holding the workshop, getting a good response in the evaluation.

Budget

Not much has happened economically in the past quarter. The deviations in budget are remaining from Q1, and the rest is going as expected or slightly better than expected.

Report on your ongoing work

Current topics

- Reception Council is ongoing – first meeting is tomorrow. It'll be the first time all the receptions meet each other.
- Union Day & Campus Fair is done, awaiting only feedback and evaluation. I'll be having a meeting with KTH Entré soon to discuss moving KTH and THS closer and improve logistics with the event.

Coming projects

- Reception Boarding Weekend is coming up, we're having good communications with KTH on this.
- Safety Representative Education held by KTH at the beginning of March is entering the planning pipeline.
- Hall booking for reception is the biggest project coming up, in February.

Group dynamics and collaborations

I have established a good communication with AFS, so far we seem to work well together. The SSE group have spent very little time all together since the handover, but the time we've had has been nice. Teambuilding has been great for the management team in general.

Contact with the Union Associations is variable, with some conflicts from both sides for some, but mostly positive.

My other contacts are just budding and it's hard to tell how things will turn out, so far so good however.

Personal reflection

It's been a stressful couple of weeks leading up to Union Day & Campus Fair. Other than that, the workload has been comfortable and engaging. I'd like to keep a workload close to this for the majority of the year. I've started working on informal representation at events for both chapters and the International Reception, showing up at evening activities to meet students, which has been very nice.



WORK REPORT 3, KSM3, SSA

Operational plan

1.2.1.

Status: Ongoing.

Past and recent activities

KTH included this goal in their "Förutsättningar för verksamhetsstöd". Completing this goal is a prerequisite for getting part of our budget. I have looked around at a lot of documents from different organisations, mainly other universities and governmental authorities. I am not going to re-invent the wheel, the policies I have been studying are firstly almost identical to each other and secondly identical to what the vision was when this goal was formulated.

Next step

Writing the actual text

4.2.1.

Status: Delayed

Past and recent activities

Nothing has changed from the last report. I will not be able to fit this one into my own schedule.

Next step

Don't know.

4.5.1.

Status: Ongoing

Past and recent activities

Nothing new of significance has happened in this area. I am still waiting for the Upphandling of the new Student Health Service.

Next step

Wait for KTH to make a move.



Report on your ongoing work

Current topics

Mental Health: The THS Mental Health Week project for spring 2019 has started their planning, I am very much looking forward to see how they will do.

JML: Train-the-Trainer is approaching, will be held in 2 weeks.

Coming projects

Some things that have come up:

- It's time for the chapters to start signing their Chapter Hall Leasing agreements.
- KTH has all of a sudden decided that there can no longer be served food inside of lecture halls. This basically means the end of lunch lectures as we know them, I am going to investigate this matter and try to make KTH change their mind.

Group dynamics and collaborations

Things are working great, I have just gotten my new colleagues in the SSE-team. Looking forward to a good VT19.

Personal reflection

I am good, my workload is as usual. I have been forced to handle some very exhausting student errands which takes up more time than I would wish, but it's still part of the job and basically just means less times for other things.

WORK REPORT 3, KSM5, HEAD OF SOCIAL AND INTERNATIONAL RELATIONS

Operational plan

4.3.1 Investigate the needed support or resources that would enable THS local to include international students to a higher extent.

Status: Ongoing

Past and recent activities

Since the previous work report, only minor updates have happened. While no document has been put in place, the International Council has provided valuable information about the state of internationalization at certain chapters. Additionally, I've prepared a more specific list of *standardized steps* that we could further use to identify the status of internationalization and possible next steps at those states.

Next step

Prepare a document with the already established ideas, with additional feedback from OR (Presidents' Council) to be able to use as a guide in internationalization.

Indicators

(Indicators for the goal have not changed, therefore are unchanged from the previous document.)

This is one kind of topic that is hard to measure just by looking. Therefore we need to poll the different actors of the participating parties to see how far we have progressed.

As this is somewhat of an "equality issue", it is important to ask actors on different sides. The identified actors are: *international students* (about how much they feel included in activities), the *International Council* (about how they perceive current operations) and the *Presidents' Council* (or the "chapter" about how they perceive their actions done in this subject).

Report on your ongoing work

Current topics

Subgroups

THS Sports had organized a squash and badminton tournament.

IRVT19 is currently ongoing. The thought put into management and organization structure at IR seems to pay off, as no major issues have arisen. Additionally, we have been able to focus more on branding than ever before, and the online system for event management has been rapidly developing, thanks to a good connection between the team and our programmer.

THS MAIN is rapidly growing, which brings challenges in structure, responsibilities, positioning in THS, budget and so on. MAIN is responsible for certain events in IR to increase its visibility. A new president has been elected for 2019, who is currently recruiting the board for the year.

Report to the Union Board

Head of Social and International Relations, *Ádám Miguel Acosta*
and Naveen Sundaravadivel

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Councils

International Council recently discussed possible collaborations. Firstly, with IR – IC members arranged help for IR's Campus Tour at the chapter halls. Secondly, chapters will take part in IR's TENTacle Pub. Thirdly, they agreed that some form of chapter-collaborative event would be great to organize in the spring for all international students (possibly a gasque).

Sports Council discussed questions about Friskvårdsbidraget, and talked about coming events.

Other recent projects

THS Sports Groups has been rolled out. A startup meeting with interested groups was held, where we discussed the *THS Sports Groups* PM that *Mottagning* and *SSLA* put together. A lot of questions were raised, which eventually got cleared up. Currently sports associations can apply to be THS Sports Groups, and can apply for funds. However, a written agreement between KC and KTH Erasmus Coordinator is still needed for funds to start working.

Certificates for 0,2 bonus GPA have been issued after collecting information from chapters.

Friskvårdsbidraget reports of 2018 have been collected, and unused funds have been paid back. Friskvårdsbidraget 2019 applications are due 25th January, and will be dealt with by the Friskvårdstyrelsen.

THS Tours has the stepping down SSIA as the contact person, and is trusted with setting up a group to handle THS Tours and the social media presence of SSIA.

Coming projects

THS Sports Groups is in need of manpower from THS Sports to get it properly rolling. THS Sports project managers have expressed that they might not have enough time to deal with all the required administration, and are looking into recruiting an external person to help setting up everything.

JML Workshop will be organized for IRVT19 students, together with Equality Office.

MAIN events in Nymble need a more financially sustainable structure, for which talks with NKM/THS Event Manager have started, but need to be settled (*unchanged point*).

Lilla My and a future handover document have not yet been dealt with.

IRVT19 should take initiative to standardize its handover for the coming years.

KTH Erasmus Coordinator expressed her wish to collaborate more on future activities – ongoing talks.

KTH Relocation should be contacted to collaborate on a future workshop/lecture for IRHT19.

THS Mottagningsamordnare is likely to take over sports responsibilities (THS Sports and THS Sports Groups) from the summer.

IRHT19 PM recruitment needs to start as soon as possible after IRVT19 to give enough time for the project.

Group dynamics and collaborations

MAIN has had natural internal conflicts for the election procedure, otherwise the community is great.

IRVT19 Project Team and Buddies work well together. THS Sports PMs are holding personal feedback sessions with the Project Group.

KTH: AFS/Entré seemed to be satisfied with IR's presence at Entré. SSIA2019 is connected with our important contacts at AFS and IRO.

Neither SSA or SSIA attended STORK 2 due to Nobel days. The next meeting (STORK/STARK) will feature both SSIA 2018 and SSIA 2019 for the sake of handover.

Teambuilding within KL for the new and ongoing members proved to be fruitful. It created great bonds over the two days spent together, with discussions that will allow for far-reaching collaborations.

Report to the Union Board

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Personal reflection

As it has been known forever, handing over in the winter is highly inconvenient due to the ongoing examination period. Therefore, our handover had been relatively late compared to the others, especially so because of the late elections. However, it's not a huge effort to make up for it, as it simply means taking some additional time after the job to stay around in case there's need (which is doable without studies only though).

As there is not much reflection because of vacations since the last report, I would like to express my overall satisfaction for how our operations went for the past year, and I wish for SSIA2019 to be able to create the valley in which the river will keep flowing after the floodgates have been cracked. – *Adam*

As mentioned by SSIA 2018, the vacation and exam period was quite a hindrance to the handover, but we managed to pull through. I felt lost the first few days and had to get help from my predecessor for even the trivial things, but I seem to be getting a hold on this. Even though I end up with long hours everyday, I am surprised that I enjoy resolving and working on the needs of this position. So I don't see myself burning out, rather, I am excited to bring in my own perspectives and deal with tasks. - *Naveen*

WORK REPORT 3, KSM5, EVENT MANAGER

Operational plan

4.4.2 Investigate the possibility for a shared serving permit.

Status: Ongoing

Past and recent activities

Pubråd (Union pub council) 3/1 – Opinions from the chapters were collected and the matter discussed.

LSA meeting 23/1 with Fredrik Sidoli and Sara Crutebo – Discussing how to approach this matter and receiving KTH's opinion.

Next step

Contact Tillståndsenheten to see if it is possible to have a shared serving permit and if it is possible to still have a +1 in some way, preferably members with +1 and THS on top of that.

Indicators

1. Contact Tillståndsenheten and discuss the matter.
2. Discuss what the possibilities are from Tillståndsenheten on the Union pub council.

4.4.3 Compose a course of action to particularize steps for the THS events to generate a financial profit.

Status: Ongoing

Past and recent activities

Since this fall there has been an increase in prices at larger events.

Next step

Observe if the change in price will be enough to result in events to generate a financial profit.

Indicators

1. Observe the upcoming events and compare them to last years' events.

Budget

There is a slightly less income than expected at this point. There have been fewer visitors at the pubs which have contributed to less income.

Report on your ongoing work

Current topics

Recently there has been a handover in the event manager position from the previous Magnus Hammarling to the current Fredrik Björkman. During this time most time have been spent on the handover and becoming familiar with the position and its tasks.

Coming projects

Next Friday (1/2) Programgruppen will arrange a AfterSki Club, which means that preparations will be starting this week.

A "Thank you-party" will be planned and held on 3/2 for Programgruppen who worked at Julklubben and TP2.

Weekly meetings with the presidents of Programgruppen will be conducted.

Start with Theme pubs (Friday pubs) during the spring to attract more people to the pubs.

Group dynamics and collaborations

It is going very well within the management team, the weekend trip we made really helped create a good group atmosphere.

I think that the collaboration in Programgruppen is really good and my goal is that problems will be solved easier with short weekly meetings where we can synchronize and help each other with current problems.

Personal reflection

I have just started at the position and feel like there is a lot to grow into. I try not to over work but sometimes it is hard for me to leave the office when there are events to be held and for example cash registers need to be prepared.

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RAPPORT 2019-01-11

ARBETSRAPPORT KANSLICHEF

Löpande verksamhet

Ekonomi

1. Likviditeten speglar som vanligt verksamhetens svängningar dvs vi inväntar intäkterna från större event.
2. Samtliga lån och amorteringar är i fas.
3. Bokslutsarbetet, Årsredovisningen och deklarationen är nu avklarade och går till handlingarna. All revision var utan anmärkning och revisorerna berömde återigen vårt strukturerade arbete. Mia har gjort ett fantastiskt arbete.
4. Även Bokslutsarbetet, Årsredovisningen och deklarationen för THS AB är avklarat.
5. Nya kortinlösenhanteringen har aktiverats och fungerar utan komplikationer, en mycket positiv överraskning med tanke på allt strul för att få igång det. Nu återstår det att se hur mycket kostnaderna minskar framöver.
6. Ett stort fokus och arbete har legat på att få samtliga fakturor från Armada färdigställda under december. Bättre flöden och rutiner eftersöks inför kommande projekt för att minimera övertidstimmar och kvällsarbete för personalen.

Personal

1. All personal är på plats och är friska efter en skön ledighet under jul och nyår.
2. Avstämningsmöten sker kontinuerligt med personalen och halvårsuppföljning pågår.
3. All rapportering som tex kontrolluppgifter till Skatteverket, lönerapporteringar mm är genomförd per 31/12.

Fastighet Nymble

1. Samtliga parkettgolv blev kraftigt nedsmutsade/förstörda efter Armada. Parkettgolvet i Gamla Matsalen fick slipas om helt då limresterna inte gick att få bort med limborttagning. Mycket arbete har lagts på att återställa golven och kostnaderna kommer att vara höga. Nu utreds vilken tejp som går att bruka utan att lämna limrester. Tyvärr kommer Nymble alltid vara hårt belastat med denna typ av konsekvens då tejsorter tas ur bruk etc. En viktig fråga att arbeta med framöver.
2. Kontakt med säkerhetsleverantören är upprättad för att se till möjligheten att utveckla och förbättra THS passage/larmsystem. Inväntar fortfarande svar.
3. Gamble börjar bli färdigställt som konferensrum. Helt ny teknisk konferensutrustning, belysning, möbler är färdigt och kyl/förvaring återstår. Gamble bokas endast via restaurangen och då utifrån olika konferenspaket. Detta utrymme kommer vara helt inriktad på externa event.
4. Brandutbildningen som skulle hållits i december blev tyvärr inställt pga sjukdom. Stor Stockholms Brandförsvär har i dagsläget inga kursledare tillgängliga, så nytt utbildningsdatum får vänta.
5. Mindre målningsarbeten genomfördes under decembers stängning.
6. Under julleddigheten utfördes arbete på radiatorn på plan 2½. Nya rördragningar mellan plan 1½ och 2½ drogs fram och all koppling fram till radiatorn fungerade. Det visade sig vid påkoppling att radiatorn hade flertalet hål i sig. En ny radiator är beställd med 6-8 veckors leveranstid. Detta för att den måste vara identisk med originalet pga av byggnadsminnesmärkningen.

Fastighet Osqvik

1. Osqvik har varit hårt belastat med elfel och justeringar där av. Kostnaderna för reparation och underhåll av huset har därmed ökat kraftigt. Det positiva är att all el är uppsäkrad med jordfelsbrytare. All armatur i köket är utbytt, ny spis, nya energisnåla radiatorer är införskaffade.
2. Stormen Alfrida drabba tyvärr vår stuga med tre nedfallna tallar av större storlek. Tack och lov skadades endast trappan ned till bastun. Fastighetsskötaren som var på plats har sågat upp och rensat så att det är framkomligt fram till fastigheten och runt om både Annexet och storstugan. En eloge till honom. Osqvik kan fortfarande hyras ut men med förbehåll att man tar sig ned bredvid trappan och på eget bevåg. Det kommer ta tid att få trappan reparerad då hantverkarna har fullt upp på annat håll och försäkringsbolaget inte prioriterar vår ringa skada.
3. Sopkärlden där endast hushållssopor skall kastas har flyttats ned till där containern står. Detta för att studenterna kastade alla sopor i just dessa kärl. Som jag skrev tidigare så kommer sophantering på Osqvik ta tid att lära ut till studenterna som hyr stugan. Men jag har en god förhoppning att detta kommer fungera.

Projekt på gång i Nymble

Betonggolven i Bistron, bokhandeln och nya korridoren: Nytt golv är lagt i Nya Korridoren. Detta underlag skall testa för att kontrollera bärigheten och funktionaliteten. Bistron och bokhandeln avvaktar vi med.

Kylsystemet ovanpå 70-tals del har havererat och kommer att bytas ut under juni/juli. Det är avancerat arbete som kommer kräva att huset är helt utrymt då leveransen kommer att ske via helikopter. Nymble kommer således att hållas stängt under slutet av juni och hela juli.

Hissen vid entré 19 kommer att totalrenoveras under juni/juli. Den kommer inte vara brukbar under 3 veckors tid. Nymble är då stängt.

Nymbles brandlarmssystem kommer att uppgraderas för att möta den nya standard som kommer under våren. Detta innebär att både hanteringen och spårning blir avsevärt lättare och eventuella brister synliggörs i ett tidigare skede då systemet sköts digitalt. Utbyte av samtliga detektorer kommer att ske succesivt under en period. Byte av systemet kommer ske under juni/juli då huset är stängt.

Övrigt

Det har varit en intensiv hösttermin och dessvärre har intensiviteten inte minskat under de första veckorna av det nya året. Veckorna kommer susa förbi med alla arbetsmarknadsmässor som snart påbörjas. Jag arbetar dock med blicken framåt på min stundande semester i mars månad.

Jag vill lyfta fram THS värdeord som ska genomsyra vårt gemensamma arbete: Gemenskap, Glädje och Utveckling.

//Charlotte.



ARBETSRAPPORT 3, KSM5, VERKSAMHETSCHEF FÖR THS RESTAURANGVERKSAMHET

Rapport på den löpande verksamheten

Aktuellt just nu

Gamble är äntligen i drift. Återstår lite småfix men första eventen är avklarade.

Ommålning av THS Café genomfördes i mellandagarna.

Många förfrågningar för olika sorters event, just sälj & planering av event tar väldigt mycket tid just nu.

Vi testar att öka öppettiden för AW i THS Café till 20:00 där vi även erbjuder mat för beställning.

Anbud för OpenLab inskickad.

Personal

Minskat bemanningen med 1 person, Anni tar en mer operativ roll nu när jag är tillbaka.

Ekonomi

Vi har gjort en viss översikt av kostnader, fokus kommer fortsatt ligga på kontroll av kostnader under VT.

Som vanligt ser vi över avtal under VT, många möten med leverantörer planerade nästkommande veckor.

Restaurangen kommer med början av mitten av februari stänga 15:00 & istället anpassa öppettiderna med generösare öppettider vid peak-perioder.

Bra början av terminen med mycket lunchgäster.

Reflektion

Kul att vara tillbaka på 100% efter föräldraledigheten.

Extremt högt tempo, med mycket förfrågningar med kort frambällning.

<i>Status typer:</i>	Klar	Påbörjad	Ej Påbörjat		<i>Aktiva ärenden:</i>		Senast uppdaterad 2018-01-26
Beslutsnummer	Titel	Beskrivning	Beslutsdatum	Senast uppdaterad	Ansvarig	Status	Kommentar
1718-KF-01011	Proposition om valförfarande för Inspektör	KF beslutade att anta propositionen om förändrat valförfarande för Inspektör. Beslutet innefattar stadgäändring samt reglementesändringar som sker på samma gång.	2017-10-12	2017-11-15	Talmanspresidiet	Påbörjad	Andra läsningen gjord (1819-KF-02005), ska uppdateras i reglemente och stadgar.
1718-KF-02004	Proposition om valhandlingar och jäv	KF beslutade att anta propositionen. Eftersom stadgäändringar finns med så kommer detta slutföras först när den tas upp igen nästa år.	2017-10-12	2018-01-25	Talmanspresidiet	Påbörjad	Andra läsningen gjord (1819-KF-02006), ska uppdateras i reglemente och stadgar.
1718-KF-05019	Uppdatering av THS Stadga	Att 1: i THS stadga, under § 3.6.4 Beslut lägga till följande "Om ett beslut inte kan vänta och måste tas innan ett ordinarie styrelsemöte så kan styrelsen ta ett per capsulam-beslut. Vid ett sådant beslut krävs det en kvalificerad majoritet. Beslutet skall även skickas till revisorerna och bifogas till nästkommande styrelsemöte för transparensens skull." Att 2: i THS stadga, under § 3.4 Kärpresidiet byta ut följande " Kärpresidiet har rätt att avgöra brådskande ärenden och ärenden som överläts på det och ansvarar inför kärstyrelsen för vidtagna åtgärder, vilka skriftligen ska anmälas till nästföljande styrelsesammanträde" till "Om styrelsen inte kan ta ett per capuslam-beslut enligt §3.6.4, eller om ett ärende har överlåtits till kärpresidiet så har de rätt att fatta ett s.k. presidiebeslut i frågan. Kärpresidiet ansvarar då inför kärstyrelsen för de åtgärder som vidtagits. De ska samma dag skicka beslutet till Kärstyrelsen och revisorerna samt ska skriftligen anmäla beslutet till nästföljande styrelsemöte."	2018-05-15	2018-05-15	Talmanspresidiet	Påbörjad	Beslutet har genomgått andra läsningen (1819-KF-01007). Den svenska versionen är uppdaterad men inte den engelska.
1718-KS-11001	Fyllnadsval till kärfullmäktige	Kärstyrelsen beslutade att utlysa fyllnadsval till Kärfullmäktige från och med 1/10-2018 t.o.m 5/10-2018	2018-06-25	2018-11-16	Talmanspresidiet	Klar	Fyllnadsvalet är utfört.
1718-KS-11007	Yrkande om bidrag till sektioners deltagande på pride	Kärstyrelsen beslutade att ge sektionerna 20 000 från projektpotten så länge bidraget är namngett efter THS.	2018-06-25	2018-09-13	Kärstyrelsen	Klar	Eventet blev ej av och inga pengar har delats ut.
1718-KS-11008	Utredning kring engagemang på THS Centralt	En utredning har gjorts och bör följas upp	2018-06-25	2018-06-25	Kärstyrelsen	Påbörjad	Beslutet är klart när Kärstyrelsen 18/19 bestämt vad som ska ske gällande utredningen. Kommer att tas upp kommande konferens i februari.
1819-PC-001	Per capsulam-beslut om teckningsrätter 18/19	Kärstyrelsen har tagit ett per capsulam-beslut om teckningsrätter för verksamhetsåret 18/19.	2018-08-20	2018-10-20	Kärstyrelsen	Klar	Beslutet är stadfäst.
1819-KF-01004	Motion for the change of the working language of the student union council	Kärstyrelsen fick i uppdrag att utreda när och hur en total övergång till engelska som styrande ska ske. Arbetet ska rapporteras för KF senast KF3 18/19.	2018-10-10	2018-11-16	Kärstyrelsen	Påbörjad	Kärstyrelsen har planerat arbetet och börjat diskutera med olika intressenter.
1819-KF-01005	Proposition om THS verksamhetsplan 18/19	KF beslutade att anta propositionen.	2018-10-10	2018-10-10	Kärstyrelsen	Klar	Den uppdaterade verksamhetsplanen är uppe på hemsidan både i svensk och engelsk version.
1819-KF-01006	Proposition om THS budget 18/19	KF beslutade att anta propositionen.	2018-10-10	2018-10-10	Kärstyrelsen	Klar	Dokumenten är uppladdade på hemsidan.
1819-KP-001	Delegater SSCO:s studentråd	Kärpresidiet har utsett ledamöter som ska representera THS i SSCO:s studentråd.	2018-10-23	2018-11-07	Kärstyrelsen	Klar	Beslutet är stadfäst.
1819-KS-03002	Yrkande om THS detaljbudget 18/19	Kärstyrelsen beslutade att anta yrkandet.	2018-11-07	2019-01-23	Kärstyrelsen	Klar	Budgeten uppladdad.
1819-KF-02004	Motion angående prövning av pc- och presidiebeslut	Att 1: i THS stadga, under §3.6.4 Beslut ändra "Beslutet skall även skickas till revisorerna och bifogas till nästkommande styrelsemöte för transparensens skull." till "Beslutet skall även skickas till revisorerna och prövas vid nästkommande styrelsemöte." Att 2: i THS stadga, sist under §3.4 Kärpresidiet lägga till "Beslutet skall även prövas vid nästkommande styrelsemöte."	2018-12-06	2018-12-06	Talmanspresidiet	Påbörjad	Beslutet är klart när andra läsningen är gjord och uppdateringarna är gjorda på svenska och engelska i stadgan (ifall det godkänns)



FÖRÄNDRINGAR KÅRFÖRENINGAR NOVEMBER 2018

Nya kårföreningar

KTH Chess Club Förening för schackaktiviteter. 11 medlemmar, 64 % THS-medlemmar.

KTH Simförening Förening för simträningar med mål att ställa upp i Student-SM. 23 medlemmar, 83 % THS-medlemmar

KTH Volleyboll Förening för ett volleybollag med mål att delta i Korpen för volleyboll i Stockholm. 3 medlemmar, 33 % THS-medlemmar. Har fått till 1:a januari på sig att skaffa över 50 % THS-medlemmar.

KTH AI Society Förening för att sprida intresse och kunskap om forskning inom artificiell intelligens. 25 medlemmar, 68 % THS-medlemmar.

KTH Racketklubb Förening för att spela racketsporter. 48 medlemmar, 71 % THS-medlemmar.

KTH Hyperloop KTH-projekt och förening som ska bygga en hyperloop-pod och delta i SpaceX Pod Competition 2019. 36 medlemmar, 72 % THS-medlemmar.

Excitera Förening för entreprenöriellt tänkande och kommersialisering av studenters och forskares idéer. 5 medlemmar, 60 % THS-medlemmar.

Förlorad kårföreningsstatus

Ingen förening har förlorat sin kårföreningsstatus. Tre kårföreningar saknades på Kårens dag, och ett antal är sena med sina omregistreringar. De som vid omregistreringen haft mindre än 50 % THS-medlemmar har fått till 1:a januari på sig att öka medlemsandelen. De som saknades på Kårens dag måste delta vid Kårens dag i januari, annars förlorar de sin status.

Avslagna ansökningar om kårföreningsstatus

Inga avslagna ansökningar om kårföreningsstatus.



7.1.1 YRKANDE – ANVÄNDNING STYRELSENS DISPOSITIONSFOND

Bakgrund

I år har THS pins till centrala funktionärer och sektionsordföranden tagit slut och vi har behövt köpa in fler. Denna kostnad har inte budgeterats för och utgiften passar lämpligen för styrelsens dispositionsfond.

Förslag till beslut

Jag föreslår därför Kårstyrelsen att besluta

Att 1 Godkänna användandet av 20 300 kr ur styrelsens dispositionsfond för inköp av THS pins.

Diana Diez,

THS Vice Kårordförande 18/19



BILAGA 7.1.2 – YRKANDE OM VAL AV DELEGATION TILL SFS FULLMÄKTIGE

Bakgrund

Varje år har Sveriges Förenade Studentkårer (SFS) fullmäktige, som beslutar om inriktningen i den nationella studentpolitiken. THS kan skicka en delegation på 10 personer plus en observatör. Kårstyrelsen har tagit emot ansökningar och har tillsammans med delegationsledare Alexander Hesseborn diskuterat sammansättningen av delegationen, och ser positivt på att så många som möjligt deltar i delegationsarbetet. En av de föreslagna, Elisabet Lökvist, deltar på fullmäktige som funktionär och behöver därför inte åka på en av THS platser, men kan ändå delta i delegationens arbete. Därför kan 10 personer väljas utöver den redan valda delegationsledaren, och observatörsplatsen kan enligt tradition sparas till kommande Kårordförande.

Förslag till beslut

Jag föreslår därför Kårstyrelsen att besluta

Att 1 utse Matilda Ninasdotter Holmström, Emma Ingo, Jonathan Edin, Arvid Nilsson, Daniel Häll, Carmen Dahlin, Henrik Johansson, Klara Modin, Gabriella Norman och Elisabet Lökvist till THS delegation till SFS Fullmäktige 2019.